

FUNCTIONS INFORMATION

COLLINGWOOD HOTEL

321 Hume Highway Liverpool NSW 2170

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www.collingwoodhotel.com.au

FUNCTION AREAS

HORSE SHOE LOUNGE

Located Indoors

Comfortable Lounge seating for up to 20 people

Platters and skewers recommended food options

BRICK WALL TABLE

Located Indoors, close to the bar

Raised table seating for up to 16 people

Platters, skewers and main meals recommended food options

THE FIREPLACE

Located Indoors, close to bistro and bar

Warm, comfortable seating for up to 10 people

Platters and skewers recommended food options

THE BOOTHS

Located Indoors

Intimate lounge seating for up to 10 people per booth, up to 3 booths available

Platters and skewers recommended food options

THE BISTRO

Located Indoors, view to the beergarden

Table seating for up to 45 people

All food options suitable for this versatile area

Table service recommended

DANCE FLOOR

Located Indoors

Huge capacity of up to 100 people (50 seated/50 standing)

Platters, skewers and canapés recommended food options

Table service recommended

THE BEERGARDEN

Located Outdoors, variety of furniture

Capacity of up to 80 people (40 seated/40 standing)

Platters, skewers and canapés recommended food options

Table service recommended

PLATTERS

Create your own platter by selecting

5 ITEMS AT \$8 PER PERSON

7 ITEMS AT \$10 PER PERSON

Spring Rolls, Samosas, Wedges & Dips

Sweet Chilli & Mint Meatballs with Tomato Relish

Rosemary & French Mustard Meatballs with Tomato Relish

Herb Crumbed Chicken Strips with Herb Mayonnaise

Crumbed Calamari Rings with Tartare Sauce

Herb & Sea Salt Roasted Potatoes with Gravy

Cold Cooked King Prawns with Lime Mayonnaise

Baked Ricotta Pastizzi

Mini Prawn Cocktails

Stuffed Crab Claws with Cocktail Sauce

PLEASE NOTE:

Platters are offered for groups of ten or more people. We require a minimum of two days notice when ordering. Platters are available before 9pm.

An additional fee is incurred for table service.

SKEWERS

Freshly grilled and served hot, we recommend you choose 5 to 6 skewers per person.

\$1.50 PER SKEWER

Teriyaki Chicken

Sweet Chilli Chicken

Satay Chicken

Cajun Chicken

Five Spice Pork

\$2.00 PER SKEWER

Moroccan Lamb

Lamb Souvlaki

Fresh Herb & Red Wine Beef

Cajun Beef

White Wine & Garlic Baby Octopus

PLEASE NOTE:

Skewers are offered for groups of ten or more people. We require a minimum of two days notice when ordering. Skewers are available before 9pm.

An additional fee is incurred for table service.

CANAPES

Served in decorative Chinese style boxes, the canapé selections are a little more substantial.

\$3.50 PER ITEM

- Fresh Herb Crumbed Chicken Strips & Chips
- Beer Battered Flathead & Chips
- Beef & Red Wine Casserole with Mash
- Butter Chicken Curry with Fragrant Rice
- Roast Vegetable Pasta Primavera

\$4.50 PER ITEM

- Cheese Burgers
- Sausage, Bacon and Egg Wrap

PLEASE NOTE:

Canapes are offered for groups of twenty or more people. We require a minimum of two days notice when ordering. Canapes are available before 9pm.
An additional fee is incurred for table service.

MAIN MEALS

Order the 2 Course Meal for \$20 per person or the 3 Course Meal for \$25 per person. Choose two from each category only.

ENTREES

- Truss Tomato & Basil Bruschetta
- Grilled Halloumi & Pine Nut Salad
- Salt & Pepper Squid with Mixed Greens
- Five Spice Chicken Salad

MAINS

- Herb Buttered Dory Fillet
 - Garlic & Thyme Marinated Chicken Breast
 - 200g Grain Fed Rump with Sauce
 - Fresh Herb Crumbed Chicken Schnitzel with Sauce
- (* All mains are accompanied by Chips & Salad or Vegies & Mash)

DESSERTS

- Tiramisu, Crepes with Ice Cream, Chocolate Mousse with Cream or Sticky Toffee Pudding with Butterscotch Sauce

PLEASE NOTE:

Main meals are offered for groups of ten or more people. We require a minimum of two days notice when ordering.

TERMS & CONDITIONS

BOOKING, CONFIRMATION AND PAYMENT

To book a function download our function form, complete and return by post, fax, or in person. Bookings are only confirmed upon receipt of a signed booking form and payment of a 50% deposit of the quoted function price.

The balance must be settled three days prior to the function date. Accepted methods of payment are Cash, Visa, Mastercard, Diners and American Express. Please note American Express incurs 3% fee.

FINAL GUEST NUMBERS

Confirmation of final numbers must be made no less than three days prior to the function.

ROOM HIRE

Collingwood Hotel does not charge a room hire fee for functions.

DECOR

Items are not to be attached to walls, doors, windows or any other surface on the premises. No promotional material, signage, balloons or other decorations are to be displayed in the function area without the permission from Collingwood Hotel management. Approved decorations may not be attached with tape, glue or staples only blutac. All decorations left at the end of the function will be disposed of. Audio visual equipment is strictly prohibited.

CANCELLATION

Cancellations within 5 days prior to the function date will incur a fee of 50% of the initial deposit (25% of the total amount). Cancellations within 3 days prior to the function date the hotel will retain 100% of initial deposit (50% of the total amount).

CONDUCT OF PATRONS

For the duration of your function you and your guests must agree to act in an orderly manner and abide by all hotel policies and regulations. The Collingwood Hotel retains the right to exclude or eject any guests attending an event at its sole discretion without liability. Behaviour from guests that is improper will not be tolerated.

SECURITY

The Collingwood Hotel does not take responsibility for any items brought by the client onto the premises. It is the client's responsibility to ensure security of their equipment and their guests possessions whilst on the premises.

You may be liable for damages that arise out of the actions of any of your guests or invitees therefore, it is your responsibility to ensure that all invitees behave in strict accordance with hotel policy and procedure.

DRESS CODE

Smart casual attire.

BAR TAB

A bar tab can be arranged to suit the size and type of function. As a security for any bar tab a valid credit card must be left with the manager at the beginning of the function. Once the function has concluded payment of the bar tab may be made using any method of payment.

Accepted methods of payment are Cash, Visa, Mastercard, Diners and American Express. Please note American Express incurs \$3% fee.

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TERMS & CONDITIONS CONT'D.

FOOD AND BEVERAGE

The Collingwood Hotel is fully licensed and does not permit food or beverages purchased elsewhere (wine purchased from Collingwood Hotel Bottle Shop excluded) to be brought onto the premises.

Commemorative cakes are exempt providing prior arrangements have been made with hotel management.

SPECIAL DIETARY REQUIREMENTS

The Collingwood Hotel Bistro team takes great care in the preparation of menu items, however some food products may contain allergens that individual guests may be allergic to.

Our head chef will be available prior to your event to discuss any of these special dietary requirements with you.

ENTERTAINMENT

The Collingwood Hotel provides a wide range of entertainment. All entertainment is exclusively booked by the hotel. No entertainment of any kind is to be brought inside the hotel. No private arrangements for entertainment are to be made.

MINORS

Children are allowed in the Lounge Bar area, however children must be in the immediate presence of a responsible adult or guardian at all times.

Children will not be served at the bar, and must display acceptable behaviour at all times. They are required to be off the premises by 9:30pm.

PROOF OF AGE

The hotel requires that all patrons be able to show approved ID upon request. These include Passport, Drivers License, NSW Photo Card or Proof of Age Card exempt New South Wales.

RESPONSIBLE SERVICE OF ALCOHOL

The Collingwood Hotel is committed to patron care and adheres completely to the Liquor Act in regards to responsible service of alcohol and current licensing laws.

SMOKING

In accordance with NSW Government legislation, smoking is prohibited in the inside areas of the Collingwood Hotel.

GOODS AND SERVICES TAX

All prices are inclusive of goods and services tax.

COURTESY BUS

The Collingwood Hotel courtesy bus operates every Thursday, Friday and Saturday night starting at 5pm.

PARKING

The Collingwood Hotel carpark can accommodate approximately 100 cars. The hotel takes all care but no responsibility for vehicles parked on the premises. Persons using the carpark do so at their own risk.